

Fwd: Suggestions of Charter changes for Planning and Construction Committee

March 19, 2021

----- Forwarded message -----

From:

Date: Mon, Mar 15, 2021 at 10:28 AM

Subject: Suggestions of Charter changes for Planning and Construction Committee

To: Kathy Scott <kathy.scott@greenfield-ma.gov>

Please forward to the Charter Committee:

To be included in the description of the Committee:

The Planning and Construction Committee is advisory to the Mayor's office, and its role is gathering details on municipal projects potentially coming forward for Capital Improvements funding over \$25,000. Other City projects may be presented for discussion and recommendations from the Committee.

To replace last paragraph:

Whenever [municipal funding may be requested for municipal facility projects under consideration, the Department considering the work shall notify](#) the Planning and Construction Committee in advance of requests for city funding. As applicable, the Committee's planning review will include need, the city's long-term capital borrowing plan, project timeline, likely project budgetary needs, [future budget considerations](#), site planning, surveying, engineering studies, architectural plans and specifications, [energy needs and savings, and related city initiatives](#).

[Once approved and funded, the Planning and Construction Committee will follow and stay abreast of projects through completion in its advisory role to the Mayor's office. As appropriate, the Committee may appoint one or more members to follow ongoing work of specific projects and keep the committee informed. If a Building Committee is formed, a member of the Planning and Construction Committee will be appointed to serve on that Committee and report back to the Committee.](#)